

# FINAL - BALLOT PROCESS TIMELINE

## Full Track Ballot Proposals

All ballot proposals, Full or Short Track, will be mailed out 30 days prior to the ABM.

DATE	ACTION
04/14/2020	Ballot Proposals Due to IFTA, Inc.
04/28/2020	Ballot Proposals Distributed for First Comment Period (45 days)
06/12/2020	First Comment Period Ends
06/19/2020	Deadline for Sponsors to Submit Changes to Ballot Proposals for ABM (45 days following the First Comment Period)
07/14/2020	Ballot Proposals and Comments Distributed for Pre ABM Review
8/12-13/2020	<b>Open Discussion on Ballot Proposals at the 2019 Annual Business Meeting</b>
09/28/2020	Deadline for Sponsors to Submit Changes to Ballot Proposals for Second Comment Period (45 days following the ABM)
10/02/2020	Ballot Proposals Distributed for Second Comment Period (45 days)
11/25/2020	Second Comment Period Ends
01/11/2021	Deadline for Sponsors to Submit Changes to Ballot Proposals for Vote (45 days following the Second Comment Period)
01/25/2021	Ballot Proposals Distributed for Vote
03/26/2021	Voting Period Ends

Determine the date of the ABM.

- Count backwards 30 days to determine the date to send Ballots out for ABM
- Count backwards 45 days from Day 1 of the ABM to establish the First Comment period end date. (Add 2 weeks for in-house processing to prepare the Ballots for the ABM)
- Count backwards another 45 days to establish the date for the Sponsor(s) to make changes prior to the ABM.
- Count backwards another 45 days to establish the date for the proposed ballots distribution for first comments period.
- Count backwards at least 2 weeks for the ballot deadline.

After the ABM allow the sponsors 45 days to make and changes to their ballots as a result of the discussions at the ABM. (Allow up to 2 weeks for in-house processing)

- Distribute for Second comment period. (Allow up to 2 weeks for in-house processing)
- Count 45 days to establish the Second comment period end date.
- Distribute for vote. (Allow up to 2 weeks for in-house processing)
- Count out 60 days to establish the Voting Period end date.

# FINAL - BALLOT PROCESS TIMELINE

## Short Track Ballot Proposals

All ballot proposals, Full or Short Track, will be mailed out 30 days prior to the ABM.

DATE	ACTION
04/14/2020	Ballot Proposals Due to IFTA, Inc.
04/28/2020	Ballot Proposals Distributed for First Comment Period (30 days)
05/28/2020	First Comment Period Ends
06/29/2020	Deadline for Sponsors to Submit Changes to Ballot Proposals for ABM (30 days following the First Comment Period)
07/14/2020	Ballot Proposals and Comments Distributed for Pre ABM Review
8/12-13/2020	<b>Open Discussion on Ballot Proposals at the 2019 Annual Business Meeting</b>
09/14/2020	Deadline for Sponsors to Submit Changes to Ballot Proposals for Second Comment Period (30 days following the ABM)
09/21/2020	Ballot Proposals Distributed for Second 30-Day Comment Period
10/21/2020	Second 30-Day Comment Period Ends
11/23/2020	Deadline for Sponsors to Submit Changes to Ballot Proposals for Vote (30 days following the Second Comment Period)
11/30/2020	Ballot Proposals Distributed for Vote
12/30/2020	Voting Period Ends

**\*\* If a Short Track Ballot is received by the established Due Date it will be distributed for a First Comment Period. If not received by the Due Date the Short Track ballot will be sent out prior to the ABM with the Pre-ABM Review materials.**

If a Short Tack Ballot is received by the established Due Date it will be distributed for a First Comment Period. If not received by the Due Date the Short Track ballot will be sent out prior to the ABM with the Pre-ABM Review materials.

- Ballot deadline is determined under the Full Track Ballot deadlines.
- The date for the proposed ballots distribution for First Comment Period will be the same as the Full Track Ballots and close 30 days following that established date.

After the ABM allow the sponsors 30 days to make any changes to their ballots as a result of the discussions at the ABM. (Allow up to 2 weeks for in-house processing)

- Distribute for Second comment period. (Allow up to 2 weeks for in-house processing)
- Count 30 days to establish the Second comment period end date.
- Count 30 days to establish the date for the Sponsor(s) to make changes prior to Vote
- Distribute for vote. (Allow up to 2 weeks for in-house processing)