

Agenda for APC Meeting

Wednesday February 26, 2020

Minute Taker: Kasia

Attended:	Absent:
Kathy Blessing	Joni St John
Caleb Ross	
Kasia Panczyszyn	
Eric Marshall	
Mel Horner	
Cindy Swanson	
Kerryn de Verteuil	
Baron Brown	
Helen Varcoe	
Peter Hansen	
Rich Wagner	
Debbie Meise	

- **Approval of December & January Meeting Minutes**
 - Baron motioned to approve the December minutes and Kerryn second them. All were in favor of approving the minutes.
 - Mel motioned to approve the December minutes and Kerryn second them. All were in favor of approving the minutes.
 - They will be sent to Maria to post to the website
- **Ballot Update**
 - 60 day comment/voting period ends March 27th, 2020. Please talk to your commissioner and your neighboring jurisdictions to remind them to vote.
- **Succession for (2nd Vice Chair) volunteers and voting**
 - Miranda has left the APC, according to succession the following members have moved up, Joni to Chair and Kathy to Vice Chair.
 - Kasia volunteer for 2nd Vice Chair
 - Voting was done for all positions and everyone was in favor of the proposed slate.
- **Chair, 1st VC and 2nd VC names will be sent to the board for final voting.**
 - To be sent to board
- **Workshop Planning Update & Input**
 - Kathy send out an excel spreadsheet with topics for the workshop. She would like everyone to comment as per her email and send her their responses by the end of the week (Fri Feb 28th) so she can share them at the next planning meeting on the 2nd of March.
 - Cindy suggested a topic. Effective Communication, Engagement with new/existing staff and different approaches when interacting with staff in the workplace. She volunteered to do the presentation if there is interest.
 - Helen suggested a topic, that Eric Belford presented at the audit workshop. Reading body language.

- **Other Business:**
 - Welcome Rich Wagner as our second board liaison for APC.

Board Charge:

- Kathy forward an email with the Board Charge attached.
 - The board would like us to review the current ballot process and make recommendation to improvements.
 - A sub-committee was formed to work on this. Cindy(lead), Mel, Peter & Caleb
 - Committee can make use of the commissioners for surveys.
 - IFTA has survey monkey to create surveys.
- **Next Meeting - March 11, 2020**