

# Agenda for APC Meeting

Wednesday March 11, 2020

Minute Taker: Kasia

Start: 1:00pm

End: 1:31pm

Attended:	Absent:
Kathy Blessing	Cindy Swanson
Caleb Ross	Kerryn de Verteuil
Kasia Panczyszyn	Baron Brown
Eric Marshall	Peter Hansen
Mel Horner	Joni St John
Helen Varcoe	
Rich Wagner	
Debbie Meise	

- **Approval of February Meeting Minutes**
  - Caleb motioned to approve the February minutes and Mel second them. All were in favor of approving the minutes.
  - They will be sent to Maria to post to the website.
  
- **Ballot Update**
  - Debbie mentioned 2 new ballots:
    1. How we vote: Tent to present at ABM:  
background:  $\frac{3}{4}$  vote are required for a majority vote= 44 votes needed  
If you don't vote its an automatic NO  
Proposing to "slide" the number on which the  $\frac{3}{4}$  majority is based to the number of jurisdictions "eligible" to vote, instead of total membership as currently written.  
This ballot is aiming to make the final vote count be based upon only the jurisdictions that are eligible to vote.
    2. No details yet as it has not been presented. Debbie will give us details once she receives the final ballot.
  - New ballots are due April 14<sup>th</sup>  
2019 current ballot FTFBP#01-2019, still only 30 votes. Kasia will send out an email with a list of jurisdictions that have not voted yet. APC members will be assigned a few jurisdictions to contact.
  
- **Chair, 1<sup>st</sup> VC and 2<sup>nd</sup> VC & chair positions were voted on by the board**
  
- **We have 1 volunteer for our Western region**
  - Kathy/Joni will email the 1 volunteer to get a bio and share will APC for consideration.

- **We will be asking IFTA to put out a call for our vacancy in the North East Region as well**
  - Debbie will send a NE vacancy reminder email. An email was previously issued on February 27<sup>th</sup>, 2020. APC members please feel free to promote this vacancy, if you have met someone you think would be a great addition to our committee reach out to them, even if not in the NE region.
  
- **Workshop Planning Update & Input**
  - Remember to keep focusing on Administrative, managerial, LEC topic. Stay away from Audit topics, because that is what the audit workshop is for
  
- **Other Business:**
  - Another Charge from Board:  
Training needs: meeting with all committee Chairs, Vice Chairs & 2<sup>nd</sup> Vice Chairs, also looking at leadership training not just for manager but for Chairs & Vice Chairs to help them lead committees
  - Volunteer for Minute Taker: Kathy suggested we create a schedule and rotate.
  
- **Next Meeting - April 8, 2020**