

CAC Monthly Meeting | Thursday April 18, 2019 | 11:00 AM (E.S.T.)
(Clearinghouse Advisory Committee)

Attendance:

Chris Keil	Kalyn Gomez	Craig Lyon
Jason DeGraf	Rodney Richard	Tom King
Ron Hester	Heidi Durbin	Bettina Naylor

Unable to Attend:

Melvina Allen, Marc Walker, Jennifer Blumhagen, Timothy Green, Monica Halstead, Monique Williams

Minutes

Motion to approve by Kalyn. Seconded by Heidi.

CAC Membership

Chris mentioned that Marc has 'termed out' but would like to continue to assist the CAC through the Quality Control subcommittee. Chris thanked Marc for his willingness to lend his expertise in this area.

Monica will be revamping the notification to recruit new committee members detailing what benefits participation in committees will bring to a jurisdiction.

There are currently two vacancies on the CAC:

- One in the Canadian Region
- One in the Northeast Region

No advertisements have been sent out since January 2019.

Chris noted that she was not elected to the Board and will, therefore, continue as CAC Chair.

Funds Netting Update

Jason noted there were no current issues. \$22,693,743.76 U.S. and \$1,046,474.62 CDN was processed through the Clearinghouse last month.

IFTA, Inc. Board Update

New Board member is Dave Nicholson. Board has a meeting next week.

Quality Control Sub-Committee Update

- Letter to Florida has been completed re: incorrect status dates. The letter will be sent to the Law Enforcement Committee (LEC) for review. The letter will then be sent to the Board for their review.
- Exempt miles/kms is in the works to be sent to the Commissioner/Supervisor level.
- Currently awaiting further direction from the Board re: priority setting from the IFTA, Inc. Strategic Plan.

Clearinghouse Best Business Practices Document

- Approximately 93% complete.
- Currently fine tuning and ensuring the data is in the correct area. Also updating audit instructions.
- It is anticipated that the document will be sent to the CAC for the next meeting for a review and then will be sent through the Board liaisons to the Board for review and approval.
- It is hoped that the document can be sent to the Board for their next meeting (fall 2019).

CAC Face to Face Meeting- Action Items

No changes at this time. Further updates following the April 2019 Board meeting.

LEC Presentation

Has been tabled after the April 2019 Board meeting.

New Business

1. IFTA Ballot FTBP #01-2019 – Ron

Ron Suggested that CAC review the ballot. The intent of the Ballot, sponsored by the Agreement Procedures Committee (APC), is to update and clarify the annual report. Discussion was added on the fuel & bio diesel exemption updates etc. Tom expressed concern with issues if this ballot passes, from an IFTA, Inc. perspective. 7 comments have been received on the ballot to date (6 support & 1 opposed). CAC will discuss at our next meeting.

2. CAC Face to Face Meeting – Kalyn

Kalyn asked if the CAC will have another face to face meeting. Chris mentioned that she had talked to Ron re: the process that was utilized to obtain funding for the last CAC face to face meeting. Chris also mentioned of an idea to have a face to face meeting in conjunction with the IFTA/IRP Managers' and Law Enforcement Workshop. It was noted that we will wait to see what action items come from the Board meeting next week and then go forward as appropriate.

Next Meeting

May 16, 2019, 11:00 EST

Meeting minutes taken by Ron Hester

Meeting adjourned at 11:42pm (Motion: Kalyn 2nd: Bettina)

Next minute taker: Heidi Durbin