

REGISTRATION PACKET FOR
**2014 Annual IFTA
Business Meeting**

**August 13-14
Pittsburgh, PA**



**DoubleTree by Hilton Hotel & Suites
Pittsburgh - Downtown**



**INTERNATIONAL
FUEL TAX
ASSOCIATION, INC.**

Manages
The International Fuel Tax Agreement

**IFTA, Inc., the IFTA, Inc. Board of Trustees
and the Jurisdiction of Pennsylvania
invite you to this year's meeting!**



31st Annual IFTA Business Meeting
August 13 – 14, 2014
DoubleTree by Hilton
Pittsburgh, Pennsylvania

Tuesday, August 12, 2014

12:00 – 5:00 p.m.

Meeting and Registration Assistance

1:30 – 5:00 p.m.

Industry Advisory Committee Meeting - *Sandy Johnson, North Star Fleet, Chair*

5:30 – 7:00 p.m.

Reception

Wednesday, August 13, 2014

7:00 a.m. – 5:00 p.m.

Meeting and Registration Assistance

7:15 – 8:45 a.m.

Continental Breakfast

8:00 – 8:30 a.m.

Meet the IFTA, Inc. Board of Trustees and Staff

Please take this opportunity to meet the members of the IFTA, Inc. Board of Trustees and staff and ask any questions you may have regarding the Annual Business Meeting.

8:30 – 10:15 a.m.

Call to Order - *Ron Hester (ON), President, IFTA, Inc. Board of Trustees*

Presentation of the Colors of Canada and the United States

National Anthems of Canada and the United States

Welcome to the Jurisdiction of Pennsylvania

Roll Call of Jurisdiction Voting Delegates - *Tammy Trinker (IFTA, Inc.), Office and Events Administrator*

Self-Introductions by Meeting Attendees



Wednesday, August 13, 2014

President's Report - *Mr. Hester*

Approval of the Minutes of the 2013 Annual Business Meeting - *Chuck Ulm (MD), IFTA, Inc. Board of Trustees*

10:15 – 10:45 a.m.

Break (Provided)

10:45 a.m. – 12:00 p.m.

Election Committee Report - *Steve Nutter (VA), Chair, IFTA, Inc. Board of Trustees*

Election – Board of Trustees - *Mr. Hester*

Electronic Credentials Working Group Update - *John Shultz (KS), Chair*

IFTA, Inc. Financial Report - *Lonette Turner, (IFTA, Inc.) CEO/CFO, Cindy Arnold (NV), IFTA, Inc. Board of Trustees*

Presentation of the 2014 Richard L. Reeves IFTA Leadership Award

12:00 – 1:00 p.m.

Lunch (Provided)

1:00 – 2:30 p.m.

Program Compliance Review Update - *Debora K. Meise (IFTA, Inc.), Senior Director*

Program Compliance Review Committee Report - *Joe Dian (IN), Chair, Tentative*

- FTPBP #1-2014 – R1510 and P910 – Compliance Review Period
- FTPBP #2-2014 – R1555 – Compliance Matters

Industry Advisory Committee Report - *Ms. Johnson - Tentative*

2:30 – 2:45 p.m.

Break (Provided)

2:45 – 5:00 p.m.

Town Hall Meeting - *Moderators:*

Mr. Hester

Ms. Turner

Mr. Ulm

Stuart Zion (CO), IFTA, Inc. Board of Trustees

Announcements

Recess for the Day



Thursday, August 14, 2014

7:00 a.m. – 5:00 p.m.

Meeting and Registration Assistance

7:00 – 8:30 a.m.

Breakfast Buffet

8:30 – 9:15 a.m.

Committee Reports

Agreement Procedures Committee

Kimberly Knox-Lawrence (ME) - Tentative

Attorney's Section Steering Committee

Collin Davis (IN) - Tentative

Law Enforcement Committee

Lt. Jennifer Brown (AZ) - Tentative

IFTA Technology Advisory Committee

Scott Miller (KS) - Tentative

Dispute Resolution Committee

Mark Byrne (NE), Chair

9:15 – 11:00 a.m.

Audit Committee Report - *Jeff Hood (IN), Chair - Tentative*

- FTPBP #4-2014 – A310 – Number of Audits
- FTPBP #3-2014 – Proposed Amendments to the IFTA Governing Documents regarding Audit (I-CAWG) - *David Nicholson (OK), Chair - Tentative*

11:00 – 11:15 a.m.

Break (Provided)

11:15 a.m. - 12:30 p.m.

IFTA, Inc. Strategic Plan - *Joy Prenger (MO), IFTA, Inc. Board of Trustees, Trent Knoles (IL), IFTA, Inc. Board of Trustees*

IFTA, Inc. Update – *Ms. Turner*

IRP, Inc. Update - *Tim Adams (IRP, Inc.), CEO - Tentative*

12:30 – 2:00 p.m.

Lunch (On Your Own)

2:00 – 3:15 p.m.

Funds Netting and Clearinghouse Update - *Amanda McNally Koeller (IFTA, Inc.), Program Administrator*

Clearinghouse Advisory Committee Report - *Randy Boone (IN) - Tentative*



Thursday, August 14, 2014

Proposed Amendment to the IFTA, Inc. Bylaws - Ms. Turner

3:15 – 3:30 p.m.

Beverage Break (Provided)

3:30 – 4:45 p.m.

Reporting Dual Fuel Vehicles Revisited - Hugh Hughson (BC), IFTA, Inc. Board of Trustees

IFTA, Inc. Website – What’s New? - Mrs. Meise

**Announcement of 2015 Annual Meeting Location
Final Remarks**

IFTA, INC.

BOARD OF TRUSTEES

Ron Hester (ON)
President

Stuart Zion (CO)
First Vice President

Chuck Ulm (MD)
Second Vice President

Cindy Arnold (NV)

Garry Hinkley (ME)

Hugh Hughson (BC)

Trent Knoles (IL)

Stephen Nutter (VA)

Joy Prenger (MO)

STAFF

Lonette L. Turner
CEO/CFO

Debora K. Meise
Senior Director

Amanda McNally Koeller
Program Administrator

Jason DeGraf
Information Services Director

Tom King
Webmaster

Tammy Trinker
Office and Events Administrator

Richard O. Beckner
Patricia Platt
Program Compliance Administrators



DoubleTree by Hilton Hotel & Suites

One Bigelow Square
Pittsburgh, PA 15219
(800) 222-TREE (8733)
pittsburghdowntowndoubletree.com



Advance meeting registration deadline	July 11, 2014
On-site registration	August 12, 2014 12:00 p.m. – 5:00 p.m.

Registration Fees:

Non-Voting Member	\$325.00
Industry and General Public	\$385.00
Exhibitor (Product Display)	\$700.00
Sponsorship Opportunities	Contact IFTA, Inc.



Hotel Fees:

Room Rate	\$125.00
Tax:	14 %
Nightly Rate Total	\$142.50

Note: you must identify yourself as attending the Annual IFTA Business Meeting to secure this room rate
These rates will be effective 3 days pre and 3 days post – based upon availability

Transportation Fees:

Super Shuttle (verified through supershuttle.com website)	\$24.00
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For additional options please visit the airport website at <http://www.pitairport.com/transportation>



Registration Form

REGISTRATION DEADLINE	July 11, 2014	
REGISTRATION FEES (Listed in US Funds)	Check One:	
Jurisdiction Voting Delegate Only	<input type="radio"/>	\$0.00
Committee Chairs Only	<input type="radio"/>	\$0.00
Non-Voting Jurisdiction Delegate	<input type="radio"/>	\$325.00
Industry and General Public	<input type="radio"/>	\$385.00
Exhibitor (Product Display)	<input type="radio"/>	\$700.00
Do you plan on attending the Meet the IFTA, Inc. Board of Trustees and Staff?	<input type="radio"/>	Yes
	<input type="radio"/>	No

*Credit Cards are **no longer** accepted as a form of registration payment.
Attendees can pay their registration fees by PayPal, check or cash.
Jurisdictions may also pay registration fees by ACH.*

LAST NAME:		FIRST NAME:	
TITLE:			
COMPANY/ ORGANIZATION:			
MAILING ADDRESS:			
CITY:	STATE / PROVINCE:	POSTAL CODE:	
TELEPHONE:		E-MAIL ADDRESS:	



31st Annual IFTA Business Meeting

**August 13 – 14, 2014
DoubleTree by Hilton
Pittsburgh, PA**

PROXY

Should the IFTA Commissioner be unable to attend the 31st Annual IFTA Business Meeting, voting authority should be given to another jurisdiction representative attending the meeting. Voting authority may be given to a representative from the same jurisdiction or a representative from another member jurisdiction with voting authority. This person will vote on behalf of the IFTA Commissioner’s jurisdiction on all matters requiring the vote of the membership. This includes the election of the IFTA, Inc. Board of Trustees.

PLEASE FAX OR EMAIL THE SCANNED SIGNED PROXY BY AUGUST 1, 2014 TO:

Email tdrinker@iftach.org
Fax (480) 839-8821

I, _____, authorize _____ of _____ to vote on my behalf
[Your Name] [Proxy Delegate] [Proxy Delegate's Jurisdiction]
for the jurisdiction of _____ on all matters coming before the membership at the 31st Annual
[Your Jurisdiction]
IFTA Business Meeting in Pittsburgh, PA.

Should I need to be contacted before or during the meeting I can be reached at _____ or
[Work Number]





[Cell Number]

Your Signature

Date Signed



Registration Information

Penalty:	A \$50.00 (USD) penalty will be added to all registration fees not paid, or not received by IFTA, Inc. on or before August 14 . Payments not made in a timely fashion may be subject to additional penalties.
Liability:	Persons that pre-register and fail to attend, without paying the fee or canceling in writing 5 working days in advance of the meeting, will be liable for the full cost of their registration fees.
Cancellation:	Cancellation of attendance must be provided to IFTA, Inc. no later than five (5) working days in advance of the program. On site cancellations or lack of cancellation notice will result in a full registration fee being assessed.
Refunds:	Refunds are only for those persons having paid the registration fees in advance and have provided written notice of their cancellation five (5) working days in advance of the meeting.
Payment:	<p>Credit Cards are no longer accepted as a form of registration payment. Only jurisdiction attendees can pay their registration fees by ACH. All attendees may pay by either check, PayPal or cash.</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  </div> <div style="text-align: center;"> <p>IFTA, Inc. FEIN: 86-0640757</p> <p>MAKE CHECKS PAYABLE TO IFTA, INC. (in US Funds)</p> <p>Mail to: 912 W. Chandler Blvd., B-7 Chandler, AZ 85225-4910</p> </div> <div style="text-align: center;">  </div> </div> <div style="text-align: right; margin-top: 10px;">  </div>
Questions:	<p style="text-align: center;">REGISTRATION QUESTIONS AND ASSISTANCE</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  </div> <div style="text-align: center;"> <p>Contact IFTA, Inc. Tammy Trinker Office and Events Administrator Phone: (480) 839-4382 Ext. 1 Fax: (480) 839-8821</p> </div> </div>



Other Information

EXHIBITOR INFORMATION

Exhibitor Fee Entitles Delegates to the Following:

- * Exhibitor Registration For 1 Person
- * One Exhibitor Table with 1 Chair
- * Access to 1 Electrical Outlet
- * Access to Complete Meeting Functions

Sponsorship Opportunities are also available!

- * If interested please contact IFTA, Inc. by no later than June 20 to be considered

For additional set-up needs, it is the responsibility of the Exhibitor/Sponsor to contact the hotel and make the necessary arrangements.

DoubleTree by Hilton Hotel & Suites

Ask for Kathleen Sheirich
Conference Service Manager
(412) 586-1838

HOTEL INFORMATION

Guest Check-In 3:00 p.m.
Guest Check-Out 12:00 p.m.

Cancellations Individual reservations may be canceled 24 hours in advance of arrival date

***Hotel Concessions:**

- Complimentary high speed Wi-Fi in all guest rooms and the lobby
- Complimentary shuttle service in Downtown Pittsburgh area – based upon shuttle availability
- Group discount parking: \$17/day
- Fitness Room and Pool
- Foreign Currency Exchange
- Bigelow Grille open 6 a.m. – 11 p.m. Mon – Fri

***Local Attractions:**

- Station Square Restaurants – 7 blocks
- River Casino – 2.3 miles
- Carnegie Science Center – 1 mile
- Strip District Shopping – 6 blocks
- Duquesne Incline – 1.7 miles
- Walking Track – ½ mile

2014 IFTA/IRP Managers' and Law Enforcement Workshop

October 15-17, 2014

**The Westin Kansas City at Crown Center
Kansas City, MO**

Registration Fees and Hotel Room Rates

Registration fees are as follows:

Early Bird – register by Sept. 8, 2014

Jurisdiction - \$350

IRP, Inc. Affiliate Member - \$395

Nonmember - \$540

Regular

Jurisdiction - \$400

IRP, Inc. Affiliate Member - \$450

Nonmember - \$600

On site– after Sept. 24, 2014

Jurisdiction - \$485

IRP, Inc. Affiliate Member - \$540

Nonmember - \$680

**Registration and hotel
reservations will open on the
IRP website in July.**

Questions in the meanwhile?

Contact Claudia Trapp at

ctrapp@irpinc.org

or (703) 963-2442.

Hotel Information

The Westin

Kansas City at Crown Center

1 East Pershing Road, Kansas City, MO 64108

(816) 474-4400

<http://www.westincrowncenterkansascity.com/>

Room rate: \$115, plus applicable taxes (currently 16.85% plus \$1.75 per room, per night) for single or double occupancy

You will be able to make hotel reservations when event registration opens in July.



**The 2014 IFTA Attorneys' Section Meeting will be held
September 16 and 17 at the Embassy Suites Hotel in
Tempe, Arizona.**

**We look forward to seeing you again this year. Preliminary information regarding hotel
room rates and registration fees will be provided to you in the near future to assist in
your travel plans.**

**IFTA, Inc. and IRP, Inc.
Are proud to announce the**

**2015
AUDIT WORKSHOP**



Where San Antonio, TX
The Menger Hotel
<http://www.mengerhotel.com>

When February 24 – 26, 2015

**Keep your eye out for more information made available through THE IFTA
NEWS, the IFTA, Inc. website and IRP, Inc. publications**