

Monday, February 10 and Friday February 14, 2020 - IFTA, Inc. Board of Trustees Meeting		
Marriott Mission Valley, 8757 Rio San Diego Drive San Diego, CA 92108		
7:30 - 8:30 am	Breakfast and Networking Time (Breakfast coupons provided at check-in)	
IFTA, Inc. Board of Trustees Executive Committee: President Vacant First Vice-President Scott Bryer (NH) Second Vice-President Antoinette Tannous (QC) Board Members: Christie Chewning (NC) Dany Couillard (NB) David Nicholson (OK) Rodney Richard (AR) L. Michael Romeo (CT) Helen Varcoe (MT) Richard Wagner (NV)		IFTA, Inc. Team: Carmen Martorana, Executive Director Monica Halstead, Business Supervisor Debora Meise, Communications/Training Director Jason DeGraf, IT Manager Tom King, Technical Development & Support Tammy Trinker, Events Administrator Maria Coronado, Program Compliance Facilitator Guest Presenters: Tim Adams, IRP, Inc. Jeff Hood , IRP, Inc. Robert Pitcher, ATA Consultant Dennis Vanderslice, ARI
8:30am	Call to Order Welcome New Board Members and Introductions	Scott Bryer (NH), 1st Vice President
8:45 - 9:15am	CLOSED SESSION - Election of 2020 Executive Committee	Mr. Bryer
9:15 - 9:30am	Approval of 4Q 2019 minutes Board Actions via Email and Conference Call Consent Agenda	Mr. Bryer
9:30 - 9:45am	Appointment of Board Liaisons to Committees-Jurisdictions	Mr. Bryer
9:45am - 10:30am	IFTA, Inc. Updates *Policy memos *Org chart *Brand refresh (new logo) *Website update *Other updates	Mr. Martorana
10:30 - 10:45am	Break	
10:45 - 11:45am	Strategic Plan - Review and Update *Charges - APC, DRC *Clearinghouse modernization *Due dates *Newsletter, Cross Training , Learning Management Systems	Mr. Martorana & Mr. Bryer
11:45 - 12:00pm	Board Member Guide (Combined and updated)	Ms. Halstead
12:00 - 1:00pm	Lunch - The Pavilion Room	
1:00 - 1:30pm	Industry Advisory Committee update	Mr. Vanderslice
1:30 - 2:00pm	IRP, Inc. Update	Mr. Adams & Mr. Hood
2:00 - 2:30pm	IFTA, Inc. Updated Whistleblower and Financial Policy Combined Board Policies	Ms. Halstead
2:30 - 3:00pm	IFTA, Inc. Quarterly Financial statements and budget	Ms. Halstead
3:00 - 3:15pm	Break	
3:15 - 3:30pm	CBI- reporting of un-receipted and untaxed fuel - Final Version	Mr. Nicholson
3:30 - 4:00pm	Clearinghouse Update	Ms. Halstead
4:00 - 4:30pm	Review of Bylaw changes	Mr. Bryer
4:30pm	Adjourn	Mr. Bryer

Strategic Plan Update

Priority 1: Ensure the continuity of the funds netting process

- Strategy 1.1 Cross Training (ABM 2020)
- Strategy 1.2 Procedures (December 2019, Updates Annually)

Priority 2: Build and maintain effective collaborations and communication with jurisdictions, industry, and other transportation and revenue organizations (e.g. IRP, CSVA, etc.)

- Strategy 2.1 - Create and distribute an electronic newsletter (December 2019)
- Strategy 2.2 - Create a List Serve where jurisdictions can ask and answer questions (November 2020)
- Strategy 2.3 - Improve communication from jurisdictions to Board (November 2020)
- Strategy 2.4 - Put industry representatives on key committees and consider membership for industry in the Agreement (August 2019)
- Strategy 2.5 - Host meetings between the leadership of IFTA and IRP focused on developing a list of potential points of cooperation (2019)

Priority 3: Improve technological competence in order to provide better service to members

- Strategy 3.1 - Create a working group to investigate the implication of electronic logging device (ELD), GPS, and other technological changes for the Agreement and the organization (January 2020)
- Strategy 3.2 – Improve the website by surveying stakeholders about the changes to aesthetics, functionality, and features that they most want (Immediately)
- Strategy 3.3 – Increase IFTA’s social media footprint (Immediately)

Priority 4: Provide better training, technical assistance, and continuing education to the IFTA community

- Strategy 4.1 – Adopt a learning management system, possibly in cooperation with IRP (January 2020)
- Strategy 4.2 - Charge relevant committees with identifying trainings and assistance that are most relevant to the stakeholders they represent (April 2020)
- Strategy 4.3 - Develop and host learning opportunities (e.g. group trainings, webinars, etc.) for jurisdictions on key issues (January 2021)
- Strategy 4.4 - Increase capacity for technical assistance in order to take technical assistance burden off of programmers (January 2020)

Priority 5: Strengthen governance procedures

- Strategy 5.1 – Investigate modernizing balloting procedures (August 2020)
*APC Charge re Ballot procedures
- Strategy 5.2 – Charge DRC to issue a report on their findings regarding the changes needed to the dispute resolution process (October 2019/January 2020)
*DRC Charge

Priority 6: Prepare for the growth of alternative fuel types

- Strategy 6.1 – Create a working group to assess implications of alternative fuels for IFTA in the coming years (February 2020)
