2020 IFTA/IRP Audit Workshop
Challenge of Change –
Incorporating Technology and Communication To Enhance
Audit Technique

Agenda

Presiding:
Beth Duda-Rel, Chair, IFTA Audit Committee
Heidi Crawford, Chair, IRP Audit Committee

IFTA Audit Committee
Beth Duda-Rel (AZ)        Kelly Heaton (AR)        L. Michael Romeo (CT)
Chair                    Vice Chair                   David Nicholson (OK)

Members:
Marsha Douglas Roy (QC)  Lynden Landholm (KS)  Lynn Resides (PA)
Joel Foreman (NE)        Betsy McCabe (NV)    Mason Simpson (TN)
Regan Johnson (MB)       Bille Pierson (ID)    Christopher Lawson (NJ)

IRP Audit Committee
Heidi Crawford (NE)     Michaela Van Dyke (NV)  Kevin Davis (ID)
Chair                   Vice Chair               James Walker (NJ)

Chester Cook (GA)
Past Chair

Members:
Chris Barry (MA)        Rick DeMuynck (IA)      Laurie Mason (NS)
Wayne Brown (ME)        Rob Sheffield (SD)      Christopher D’Onofrio (Penske)
Charlie LeFew (VA)      Misti Alvarez (ID)      Brian Lehane (NECS)
Diana Kay (FL)          Stacey Hammock (WY)

Workshop Check-in and Assistance will be available from
Monday, February 10th at 1 pm through Thursday, February 13th at 3 pm.
# Monday, February 10, 2020

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td><strong>Workshop Check-In and Assistance Center</strong></td>
<td>1 – 5 pm</td>
<td>Rio Salon D Foyer</td>
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<tr>
<td><strong>Industry Advisory Committee Meeting</strong></td>
<td>3 – 5 pm</td>
<td>Sierra 5-6</td>
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<tr>
<td><strong>Presenters Meeting</strong></td>
<td>5 – 7 pm</td>
<td>Rio Vista Salon A-B</td>
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<tr>
<th>Event</th>
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<tbody>
<tr>
<td><strong>Workshop Check-In and Assistance Center</strong></td>
<td>7 am – 5 pm</td>
<td>Rio Salon D Foyer</td>
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<tr>
<td><strong>Breakfast Buffet (Provided)</strong></td>
<td>7 – 8:30 am</td>
<td>Pavilion</td>
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<tr>
<td><strong>Optional IFTA/IRP History</strong></td>
<td>7:45 – 8:15 am</td>
<td>Rio Vista Salon A-C</td>
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<tr>
<td><strong>General Session I</strong></td>
<td>8:30 – 9:30 am</td>
<td>Rio Vista Salon D-H</td>
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<tr>
<td>Welcome / Intros / Housekeeping</td>
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<tr>
<td>Ice Breaker</td>
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<tr>
<td><strong>Networking Beverage Break</strong></td>
<td>9:30 – 10 am</td>
<td>Pavilion</td>
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<td>(Provided)</td>
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<tr>
<td><strong>General Session I Cont.</strong></td>
<td>10 – 12 pm</td>
<td>Rio Vista Salon D-H</td>
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<tr>
<td>What’s New in IFTA</td>
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<td>What’s New in IRP</td>
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<td>IFTA Strategic Plan</td>
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<td>Body Language – Communication Challenges</td>
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<td>Special Message from our Event Partner</td>
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<tr>
<td><strong>Lunch (Provided) Sponsored by ProMiles</strong></td>
<td>12 – 1:30 pm</td>
<td>Pavilion</td>
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<tr>
<td><strong>General Session II</strong></td>
<td>1:30 – 3 pm</td>
<td>Rio Vista Salon D-H</td>
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<tr>
<td>Electronic Records</td>
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<td>Standardization Working Group</td>
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<tr>
<td>ELD / Electronic Records Panel Discussion</td>
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<td><strong>Professional Members</strong></td>
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## Tuesday, February 11

### Networking Break (Provided)

**Time:** 3 – 3:15 pm  
**Location:** Pavilion

### Concurrent Sessions I

<table>
<thead>
<tr>
<th>Session</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Auditor 101</td>
<td>3:15 – 5 pm</td>
<td>Rio Vista Salon D</td>
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<tr>
<td>Auditor 301</td>
<td></td>
<td>Rio Vista Salon A-C</td>
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<tr>
<td>Manager</td>
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<td>Rio Vista Salon E</td>
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<tr>
<td>Mr. Heaton and Ms. Van Dyke</td>
<td></td>
<td>Pavilion</td>
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<tr>
<td>Ms. Hammock, Laurie Mason (NS), and Ms. Pierson</td>
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<td>Chester Cook (GA) and Mason Simpson (TN)</td>
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### Complimentary Opening Reception

**Time:** 6 – 7 pm  
**Location:** West Lawn

## Wednesday, February 12

### Workshop Assistance Center

**Time:** 7 am – 5 pm  
**Location:** Rio Salon D Foyer

### Breakfast Buffet (Provided)

**Time:** 7 – 8:15 am  
**Location:** Pavilion

### Optional Auditor Forum – Open Q&A

**Time:** 7:30 – 8:15 am  
**Location:** Rio Vista Salon A-C

### Concurrent Breakout Scenarios I

1. **Industry Breakout – Challenge as Opportunity**
   - Mr. Vanderslice, Ms. Polk and Ms. Hughes  
   - Rio Vista Salon D

2. **Burden of Proof – Adequate/Inadequate Records**
   - Debra Teague (NM), Marsha Douglas-Roy (QC), and Wayne Brown (ME)  
   - Rio Vista Salon E

3. **Audit Scenarios**
   - Joel Foreman (NE), Lynden Landholm (KS), Diana Kay (FL), and Misti Alvarez (ID)  
   - Rio Vista Salon A-C

### Networking Beverage Break (Provided)

**Time:** 10:00 – 10:30 am  
**Location:** Pavilion

### Concurrent Breakout Scenarios II

1. **Industry Breakout – Challenge as Opportunity**
   - Mr. Vanderslice, Ms. Polk, and Ms. Hughes  
   - Rio Vista Salon D

2. **Burden of Proof – Adequate/Inadequate Records**
   - Ms. Teague, Ms. Douglas-Roy, and Mr. Brown  
   - Rio Vista Salon E

3. **Audit Scenarios**
   - Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez  
   - Rio Vista Salon A-C

### Lunch (Provided)

**Time:** 12:00 – 1:30 pm  
**Location:** Pavilion
### Wednesday, February 12

**Concurrent Breakout Scenarios III**

1. **Industry Breakout – Challenge as Opportunity**
   - Mr. Vanderslice, Ms. Polk, and Ms. Hughes
   - Rio Vista Salon D
   - 1:30 – 3:00 pm

2. **Burden of Proof – Adequate/Inadequate Records**
   - Ms. Teague, Ms. Douglas-Roy, and Mr. Brown
   - Rio Vista Salon E
   - 1:30 – 3:00 pm

3. **Audit Scenarios**
   - Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez
   - Rio Vista Salon A-C
   - 1:30 – 3:00 pm

**Networking Break (Provided)**

- 3:00 – 3:30 pm
  - Pavilion

**Regional Breakouts**

Reference attached region map

- (1) Region I
  - Ms. Douglas-Roy and Chris Berry
  - Rio Vista Salon F-H

- (2) Region II
  - Mr. Heaton, Ms. Kay, and Charlie LeFew (VA)
  - Rio Vista Salon E

- (3) Region III
  - Mr. Johnson and Mr. DeMuynck
  - Rio Vista Salon D

- (4) Region IV
  - Ms. Pierson, Ms. Alvarez, and Ms. Duda-Rel
  - Rio Vista Salons A-C

**Thursday, February 13**

**Workshop Assistance Center**

- IFTA Team
- 7 am – 3 pm
  - Rio Salon D Foyer

**Breakfast Buffet (Provided)**

- 7 – 8:30 am
  - Pavilion

**Jurisdiction Only Session**

- 8:30 – 10 am
  - Rio Vista Salon D-H
  - Jurisdiction members only. This is an opportunity to present concerns from your jurisdiction to field ideas and answers to current issues.

**Networking Break (Provided)**

- 10 – 10:30 am
  - Pavilion
  - Sponsored by RSI

**General Session IV**

- Breakout Sessions’ Overviews
  - Breakout Session Presenters
  - Ms. Duda-Rel and Ms. Hughes

- Approach, Analyze and Report when working with Electronic Data

- Lunch (Provided)
- 12 – 1 pm
  - Pavilion

**General Session IV Cont.**

- Town Hall
  - Ms. Duda-Rel and Ms. Crawford
  - Rio Vista Salon D-H
  - 1 – 2:30 pm

- Workshop Wrap Up
  - Ms. Duda-Rel and Ms. Crawford

- Joint Audit Committee Meeting
  - Ms. Duda-Rel and Ms. Crawford
  - Rio Vista Salon A-C
  - 2:30 – 4 pm
Friday, February 14

IFTA Audit Committee Meeting  Ms. Duda-Rel  8 am – 12 pm  Sierra 5-6
IRP Audit Committee Meeting  Ms. Crawford  8 am – 12 pm  Rio Vista Salon A-B

With Special Thanks to our Sponsors!

Event Partner

Supporter