

# 2020 IFTA/IRP Audit Workshop

## Challenge of Change – Incorporating Technology and Communication to Enhance Audit Technique

### Agenda

Presiding:

Beth Duda-Rel, Chair, IFTA Audit Committee

Heidi Crawford, Chair, IRP Audit Committee

#### IFTA Audit Committee

Beth Duda-Rel (AZ)  
Chair

Kelly Heaton (AR)  
Vice Chair

L. Michael Romeo (CT)  
David Nicholson (OK)  
Board Liaisons

#### Members:

Marsha Douglas Roy (QC)  
Joel Foreman (NE)  
Regan Johnson (MB)

Lynden Landholm (KS)  
Betsy McCabe (NV)  
Bille Pierson (ID)

Lynn Resides (PA)  
Mason Simpson (TN)  
Christopher Lawson (NJ)

#### IRP Audit Committee

Heidi Crawford (NE)  
Chair

Michaela Van Dyke (NV)  
Vice Chair

Kevin Davis (ID)  
James Walker (NJ)  
Board Liaisons

Chester Cook (GA)  
Past Chair

#### Members:

Chris Barry (MA)  
Wayne Brown (ME)  
Charlie LeFew (VA)  
Diana Kay (FL)

Rick DeMuynck (IA)  
Rob Sheffield (SD)  
Misti Alvarez (ID)  
Stacey Hammock (WY)

Laurie Mason (NS)  
Christopher D'Onofrio (Penske)  
Brian Lehane (NECS)

Workshop Check-in and Assistance will be available from  
Monday, February 10<sup>th</sup> at 1 pm through Thursday, February 13<sup>th</sup> at 3 pm.

## Monday, February 10, 2020

<b>Workshop Check-In and Assistance Center</b>	<i>Committee Members</i>	1 – 5 pm <i>Rio Salon D Foyer</i>
<b>Industry Advisory Committee Meeting</b>	<i>Dennis Vanderslice, ARI Fleet, IAC Chair</i>	3 – 5 pm <i>Sierra 5-6</i>
<b>Presenters Meeting</b>	<i>Beth Duda-Rel (AZ), IFTA AC Chair Heidi Crawford (NE), IRP AC Chair</i>	5 – 7 pm <i>Rio Vista Salon A-B</i>

## Tuesday, February 11

<b>Workshop Check-In and Assistance Center</b>	<i>IFTA Team and Committee Members</i>	7 am – 5 pm <i>Rio Salon D Foyer</i>
<b>Breakfast Buffet (Provided)</b>		7 – 8:30 am <i>Pavilion</i>
<b>Optional IFTA/IRP History</b>	<i>Monica Halstead (IFTA, Inc.) Renee Kyser (AL)</i>	7:45 – 8:15 am <i>Rio Vista Salon A-C</i>
<b>General Session I</b>		8:30 – 9:30 am <i>Rio Vista Salon D-H</i>
Welcome / Intros / Housekeeping	<i>Ms. Duda-Rel, Ms. Crawford, Kelly Heaton (AR), Michaela Van Dyke (NV), and Susanne Buehler (CA)</i>	
Ice Breaker	<i>Bille Pierson (ID), Regan Johnson (MB), Margie Hughes (Comdata), and Stacey Hammock (WY)</i>	

<b>Networking Beverage Break (Provided)</b>	9:30 – 10 am <i>Pavilion</i>
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<b>General Session I Cont.</b>		10 – 12 pm <i>Rio Vista Salon D-H</i>
What's New in IFTA	<i>IFTA Board President</i>	
What's New in IRP	<i>Tim Adams (IRP, Inc.) CEO</i>	
IFTA Strategic Plan	<i>Mr. Carmen Martorana (IFTA, Inc.), Executive Director</i>	
Body Language – Communication Challenges	<i>Eric Belford (MT), IFTA Law Enforcement Committee Chair</i>	
Special Message from our Event Partner	<i>ProMiles Representative</i>	

<b>Lunch (Provided) Sponsored by ProMiles</b>	12 – 1:30 pm <i>Pavilion</i>
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<b>General Session II</b>		1:30 – 3 pm <i>Rio Vista Salon D-H</i>
Electronic Records Standardization Working Group	<i>Rick DeMuyneck (IA) and Ms. Crawford</i>	
ELD / Electronic Records Panel Discussion	<i>Carl Robinson (Vusion) and Jannell Groundwater (Vehicle Licensing Consultants)</i>	

## Tuesday, February 11

**Networking Break (Provided)** 3 – 3:15 pm  
Pavilion

**Concurrent Sessions I** 3:15 – 5 pm  
 Auditor 101 *Mr. Heaton and Ms. Van Dyke* *Rio Vista Salon D*  
 Auditor 301 *Ms. Hammock, Laurie Mason (NS), and Ms. Pierson* *Rio Vista Salon A-C*  
 Manager *Chester Cook (GA) and Mason Simpson (TN)* *Rio Vista Salon E*

**Complimentary Opening Reception** 6 – 7 pm  
West Lawn

## Wednesday, February 12

**Workshop Assistance Center** *IFTA Team* 7 am – 5 pm  
*Rio Salon D Foyer*

**Breakfast Buffet (Provided)** 7 – 8:15 am  
**Sponsored by ProMiles** *Pavilion*



**Optional Auditor Forum – Open Q&A** *Ms. Duda-Rel, Ms. Crawford, Mr. Heaton, and Ms. Van Dyke* 7:30 – 8:15 am  
*Rio Vista Salon A-C*

**Concurrent Breakout Scenarios I** 8:30 – 10:00 am  
 (1) Industry Breakout – Challenge as Opportunity *Mr. Vanderslice, Ms. Polk and Ms. Hughes* *Rio Vista Salon D*  
 (2) Burden of Proof – Adequate/Inadequate Records *Debra Teague (NM), Marsha Douglas-Roy (QC), and Wayne Brown (ME)* *Rio Vista Salon E*  
 (3) Audit Scenarios *Joel Foreman (NE), Lynden Landholm (KS), Diana Kay (FL), and Misti Alvarez (ID)* *Rio Vista Salon A-C*

**Networking Beverage Break (Provided)** 10:00 – 10:30 am  
Pavilion

**Concurrent Breakout Scenarios II** 10:30 am – 12:00 pm  
 (1) Industry Breakout – Challenge as Opportunity *Mr. Vanderslice, Ms. Polk, and Ms. Hughes* *Rio Vista Salon D*  
 (2) Burden of Proof – Adequate/Inadequate Records *Ms. Teague, Ms. Douglas-Roy, and Mr. Brown* *Rio Vista Salon E*  
 (3) Audit Scenarios *Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez* *Rio Vista Salon A-C*

**Lunch (Provided)** 12:00 – 1:30 pm  
**Sponsored by Celtic** *Pavilion*



## Wednesday, February 12

<b>Concurrent Breakout Scenarios III</b>		1:30 – 3:00 pm
(1) Industry Breakout – Challenge as Opportunity	<i>Mr. Vanderslice, Ms. Polk, and Ms. Hughes</i>	<i>Rio Vista Salon D</i>
(2) Burden of Proof – Adequate/Inadequate Records	<i>Ms. Teague, Ms. Douglas-Roy, and Mr. Brown</i>	<i>Rio Vista Salon E</i>
(3) Audit Scenarios	<i>Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez</i>	<i>Rio Vista Salon A-C</i>

<b>Networking Break (Provided)</b>	3:00 – 3:30 pm
	<i>Pavilion</i>

<b>Regional Breakouts</b>		3:30– 5:00 pm
<i>Reference attached region map</i>		
(1) Region I	<i>Ms. Douglas-Roy and Chris Berry</i>	<i>Rio Vista Salon F-H</i>
(2) Region II	<i>Mr. Heaton, Ms. Kay, and Charlie LeFew (VA)</i>	<i>Rio Vista Salon E</i>
(3) Region III	<i>Mr. Johnson and Mr. DeMuynck</i>	<i>Rio Vista Salon D</i>
(4) Region IV	<i>Ms. Pierson, Ms. Alvarez, and Ms. Duda-Rel</i>	<i>Rio Vista Salons A-C</i>

## Thursday, February 13

<b>Workshop Assistance Center</b>	<i>IFTA Team</i>	7 am – 3 pm
		<i>Rio Salon D Foyer</i>

<b>Breakfast Buffet (Provided)</b>	7 – 8:30 am
	<i>Pavilion</i>

<b>Jurisdiction Only Session</b>	8:30 – 10 am
	<i>Rio Vista Salon D-H</i>

**Jurisdiction members only.** This is an opportunity to present concerns from your jurisdiction to field ideas and answers to current issues.

<b>Networking Break (Provided)</b>	10 – 10:30 am	
<b>Sponsored by RSI</b>	<i>Pavilion</i>	

<b>General Session IV</b>	10:30 am – 12 pm
	<i>Rio Vista Salon D-H</i>

Breakout Sessions’ Overviews *Breakout Session Presenters*

Approach, Analyze and Report when working with Electronic Data *Ms. Duda-Rel and Ms. Hughes*

<b>Lunch (Provided)</b>	12 – 1 pm
	<i>Pavilion</i>

<b>General Session IV Cont.</b>	1 – 2:30 pm
	<i>Rio Vista Salon D-H</i>

Town Hall *Ms. Duda-Rel and Ms. Crawford*  
Workshop Wrap Up *Ms. Duda-Rel and Ms. Crawford*

<b>Joint Audit Committee Meeting</b>	<i>Ms. Duda-Rel and Ms. Crawford</i>	2:30 – 4 pm
		<i>Rio Vista Salon A-C</i>

**Friday, February 14**

<b>IFTA Audit Committee Meeting</b>	<i>Ms. Duda-Rel</i>	8 am – 12 pm <i>Sierra 5-6</i>
<b>IRP Audit Committee Meeting</b>	<i>Ms. Crawford</i>	8 am – 12 pm <i>Rio Vista Salon A-B</i>

**With Special Thanks to our Sponsors!**

**Event Partner**



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