

IFTA, INC. BOARD OF TRUSTEES CHARGE TO THE AGREEMENT PROCEDURES COMMITTEE (APC)

1. **History:** In accordance with IFTA Articles of Agreement Article II Section R212, the definition of **Base Jurisdiction** in part *“means the member jurisdiction **where qualified motor vehicles are based for vehicle registration purposes** and (.100) Where the operational control and operational records of the licensee's qualified motor vehicles are maintained or can be made available; and (.200) Where some travel is accrued by qualified motor vehicles within the fleet. The commissioners of two or more affected jurisdictions may allow a person to consolidate several fleets that would otherwise be based in two or more jurisdictions.”* (emphasis added)

Historically, the preamble to the definition of Base Jurisdiction meant that the applicant for a license must have vehicles registered (e.g. IRP apportioned license plates) in the jurisdiction the application for license is being presented. The standard interpretation has been that at least one qualified motor vehicle must be registered in that jurisdiction for IRP purposes. At the 2025 Annual Business Meeting, a Town Hall topic focused on the meaning of the word “based” and how the definition poses an issue regarding the definition of base jurisdiction. It was said that when a carrier leases vehicles, the applicant may not have vehicles registered in said jurisdiction because the vehicle is registered in the base jurisdiction of the leasing company.

2. **Purpose of Charge:**

Review and research the definition of Base Jurisdiction (R212) in the IFTA Articles of Agreement to determine whether clarification or changes are warranted. As part of the overall review of Article R212, the Board of Trustees assigns the APC to:

1. Review the language in Article R212.
2. Research how the language may affect licensees that lease vehicles under Article V of the Agreement.
3. Survey the member jurisdictions to determine what their interpretation of the language is and what their jurisdiction does when an applicant does not have any qualified motor vehicles registered for IRP in their jurisdiction.
4. Determine what, if any, changes to the definition of Base Jurisdiction and any related sections of the governing documents may be warranted.

3. **Charge:**

3.1 Develop a Sub Committee to include Board Liaisons and other Standing Committee members.

3.2 Review and research.

3.3 Provide results of the research, the survey, and make recommendations to the Board including if applicable, draft recommended revisions for changes to the governing documents of IFTA.

4. Timeline for Completion of Project:

- Provide an update on the progress at each IFTA Board of Trustee quarterly meeting.
- Research completed and recommendations submitted to the IFTA Board of Trustees by the 2Q 2026 Board Meeting for review including, if applicable, a proposal and draft for amendments to the Agreement for consideration by Membership at the 2026 Annual Business Meeting.


Rodney Richard (AR), President
IFTA, Inc. Board of Trustees

11-12-25
Date