IFTA®
International Fuel Tax Association Inc.

International Fuel Tax Association, Inc.
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IFTA, INC. BOARD OF TRUSTEES
CHARGE to the
PROGRAM COMPLIANCE REVIEW COMMITTEE (PCRC)

1. **History:** In accordance with IFTA Articles of Agreement Article XVIII Sections R1810.100 and R1810.200.040, and as stated in Sections II and III of the Committee Charter, the IFTA Program Compliance Review Committee is responsible for ensuring the uniformity and integrity of the program compliance review process. The PCRC process began in 1995. This process has evolved and as we now look forward to the future of the organization we must look again at streamlining the process without sacrificing the quantity and quality of the review process.

2. **Purpose of Charge:** By streamlining the process we can ensure that reviews are done on a more timely basis without delay of notification when non-compliance issues are found. We can ensure quicker compliance by looking at a more narrow review of items that are of monetary importance to all member jurisdictions.

3. **Charge:**

   - Research the 1-year / 3-year / 5-year concept of compliance reviews.
     - 1-year: Jurisdiction involvement limited to non-compliance issues found. Utilize the CH reports for R970, R1210.200.010, R1230, R1270, R1380 and P1040, for compliance.
     - 3-year: Same as 1-year with the addition of Audit Accountability status update for compliance with A250, and A260.
     - 5 -year: Same as 1-year and 3-year with audit report and accountability for compliance with A250, A260, and R1370.

   - Develop a strategy for staggered reviews.
     - 1 year Review – completed by the PCRC.
     - 3 and 5 year reviews – determine the number of Reviewers needed.

   - Complete a chart showing a 15-year Compliance Review cycle including jurisdiction reviews and reviewer participation.

   - Review the Agreement for Ballot changes and Compliance Review guide.

4. **Timeline for Completion of Project**:

   - Provide an update at each IFTA Board of Trustees quarterly meeting beginning in August 2024.

   - Research completed and recommendations submitted to the IFTA Board of Trustees by the 2Q2025 Board Meeting, including a ballot proposal for consideration in the 2025 ballot cycle if applicable.

Rodney Richard 5-13-24

Rodney Richard, President
IFTA, Inc. Board of Trustees

Date