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ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT)

Driving the future of transportation with a diverse and innovative team!

SENIOR DIVISION ADMINISTRATOR

Location: Phoenix, Arizona | **Submit your resume to Rob Briggs for consideration:** RBriggs@azdot.gov

Industry and preferred experience summary: Finance, Government, Fuel Tax, Legislation, Management (7 years required), Managing \$1.8 billion cash flow.

Be part of the transformation! ADOT is one of the fastest growing government transportation agencies in the country as it serves Arizona, one of the fastest growing economies in the country. We are committed to improving the quality of life for Arizona residents. We do that, in part, through our goals:

- Advance and protect the transportation system.
- Make transportation personal.
- Create a high-performing organization.

The **Senior Division Administrator's** primary responsibility is to oversee the collection and distribution of approximately **\$1.8 billion** that circulates through the department, both from the Highway User Revenue Fund (HURF) and Vehicle License Tax (VLT) revenues. This position requires a **minimum of 7 years of management experience** directing larger teams of 30 or more people. Extensive experience in **fuel tax, government legislation, and interacting with stake holders** is also required.

This position **oversees approximately 40 employees** responsible for the collection and distribution of HURF and VLT revenues, **administration of all motor fuel taxes**, and responds to all legislative issues related to fuel taxes. Effective management of these issues requires deep technical expertise in **fuel taxes and accounting** as well as polished communication and relationship management skills.

The State of Arizona provides excellent benefits which include:

- Medical, dental, life, and short and long-term disability insurance, and retirement!
- Accrued vacation pay and sick days, and 10 paid holidays per year.
- Deferred compensation plan, and various Wellness plans.
- Great, work-life balance!
(Comprehensive list of benefits provided during interview process)

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