

IFTA AUDIT COMMITTEE TELECONFERENCE
MINUTES

April 9, 2013 at 11:30 EST

Dial in #: (866) 906-7447 Conference ID: 9179391#

Members:

Jeff Hood, Chair, IN
Dawn Lietz, Ex-Officio, NV
Maxime Dubuc, QC
Stacey Hammock, WY
Bob Schwab, MO
Don Williams, ID

Dave Nicholson, Vice-Chair, OK
Tony Dewell, BC
Bob Gattinella, RI
Diana Kay, FL
Jimmy Tompkins, AL
Kristie Zanis, NH

Board Liaisons:

Scott Greenawalt, OK
Ric Listella, OR

IFTA Inc. Advisors:

Debbie Meise

Roll Call *Absent- Don Williams

Welcome of new member Maxime Dubuc of Quebec. Maxime was welcomed and introduced.

*Bob S. motioned to approval of March 12, 2013 Audit Committee meeting minutes. Diana 2nd. Motion carries.

Ongoing Business

IFTA/IRP Planning Meeting of 03/20/213 Update

Marriott, Fort Lauderdale, FL. Registration: Monday February 24, 2014, *Fort Lauderdale Marriott North

Workshop: February 25-27, 2014, AC Meetings: February 28, 2014

Audit Committee input for the Workshop Planning group *currently the same meeting configurations from the 2013 Workshop are in place. If we want something different, we need to know as soon as possible to let IFTA know.

- 2014 Workshop theme selection “Hitting the Mark”
- 2014 Workshop format IRP agrees on the general format *IRP AC indicated a “More Hands On” approach.
- Prospective participants - * Looking for volunteers to present or provide material. We should write names down for people who might be interested. It was suggested that maybe we have a presentation from the Attorneys Section Committee.
- Clarify Topics - *Jeff suggested we look at last year’s Agenda come up with new material, maybe more specific in detail. It was also suggested that we follow an actual audit. Questions if we would still have breakouts for New Auditors and Managing for Compliance? If that is what the committees want. More on Alternative Fuels and maybe Dual Fuel. There was a question of when we could look at the Workshop Surveys. Jeff indicated he would get the results to the committee. Dawn and Jeff discussed that over 90% of the responses had positive

feedback of the workshop. There was a discussion of having a breakout for using spreadsheets.

Interest calculation example - * Submitted and Out - Two examples were submitted to IFTA. These should help provide understanding and help in programming. They were sent to the Commissioners and have been posted to the IFTA Website. If you get questions from the community, answer if you can or bring the question to the committee.

Industry request for clarification - *It was brought Jeff, Dawn and Dave, that Industry was considering putting a Ballot together concerning sampling. We were reminded that this item was brought to the committee during the AC meeting in San Antonio. I-CAWG will be looking at Sampling with the re-write.

IFTA Certification and Webinar process

- Proposed by Don Williams - * Item was tabled. This would be a similar process currently used by IRP. It is a Progressive Education Process.
- Create a proposal for Board consideration and present it to Ric Listella

New Business

Audit Rewrite Reexamination - *The AC is charged with reviewing the work previously completed on Re-Audit and Re-Examination. Volunteers to work on the evaluation of the document- Stacey, Bob G, Diana, Jeff and Dawn will provide background. Looking for someone to step up and lead the group.

Updates/Reports/Open Discussion

I-CAWG - *Requested face to face meetings. Potentially in conjunction with the IFTA ABM and the 2014 Audit Workshop. As work is completed, we will be looking to the AC for additional input.

*Bob move to adjourn
Stacey 2nd.