

IFTA AUDIT COMMITTEE TELECONFERENCE  
MINUTES  
May 14, 2013 at 11:30 EST

Members:

Jeff Hood, Chair, IN  
Dawn Lietz, Ex-Officio, NV  
Maxime Dubuc, QC  
Stacey Hammock, WY  
Bob Schwab, MO  
Don Williams, ID

Dave Nicholson, Vice-Chair, OK  
Tony Dewell, BC  
Bob Gattinella, RI  
Diana Kay, FL  
Jimmy Tompkins, AL  
Kristie Zanis, NH

Board Liaisons:

Scott Greenawalt, OK  
Ric Listella, OR

IFTA Inc. Advisors:

Debbie Meise

**Roll Call** – Absent - Don W, Tony D, Scott G  
Approval of April 9, 2013 Audit Committee meeting minutes  
Motion- Bob S  
Second – Diana/Stacey Minutes Approved.

**Ongoing Business**

IFTA/IRP Planning Meeting of 04/24/13

- The past agenda will be used as the framework for the 2014 Workshop. The idea is to use the same topics and go from theory to using actual audit data. The past presentations are on the IFTA Website.
- It was discussed that Auditor 101, What's New in IFTA/ IRP and Managing for Compliance should be mainstays for the Workshops.
- IRP has agreed to the theme "Hitting the Mark".

Audit Committee input for the Workshop Planning group

- Determine if you can attend
- Most all appear to be willing to present. Start reviewing last year's presentations and see what you may be interested in presenting. Jeff will provide a document that was presented after the last Planning Call. The paper parallels Paper records Vs. GPS (electronic) records.

IFTA Certification and Webinar process – This was tabled until next call.

- Proposed by Don Williams
- Create a proposal for Board consideration and present it to Ric Listella.

Audit Rewrite Reexamination

- There were many questions from the sub-committee. They are looking for direction. The next call is scheduled for June 13<sup>th</sup> at 11:30 EST. There is another scheduled call for IFTA, so there will be a different Dial In and Pass Code.

### **New Business**

IFTA Ballots Five ballots – Comment period thru June 17, 2013.

Review ballots 2 and 4. Provide feedback to Jeff and we will discuss at the next conference call.

- Ballot 2, Qualified Motor Vehicle Definition.
- Ballot 4, The application of split tax rates within a reporting period.

### **Updates/Reports/Open Discussion**

I-CAWG

Working on the Procedures Manual – This Manual has the requirements.

The Board has approved at least one face to face meeting for 2 ½ days in Chandler, AZ. Meeting is to be held before the IFTA ABM. Jeff will do a presentation at the ABM.

Open-

David may miss the next call. Stacey has agreed to keep minutes in that case.

Motion to adjourn – Bob S

Second – Stacey