

IFTA AUDIT COMMITTEE MINUTES
November 13, 2018
Dial in #: (866) 906-7447 Conference ID: 9179391#

Jurisdiction Representatives:

Helen Varcoe, Chair, MT
Dave Nicholson, Ex-Officio, OK
Joel Foreman, NE
Kristie Zanis, NH
Betsy McCabe, NV
Rayna Ware, TN

Beth Duda-Rel, Vice Chair, AZ (absent)
Kelly Heaton, AR
Lynden Landholm, KS
Marsha Douglas Roy, QC
Bille Pierson, ID
Jesse Taylor, MD

Board Liaisons:

L Michael Romeo, CT
Mark Byrne, NE (absent)

IFTA Inc., Advisors:

Debbie Meise (absent)
Maria Coronado

Volunteer to take minutes – Kristie

Roll Call: absences noted above

Approval: Approval of October 9, 2018 meeting minutes. Jesse made a motion to approve. Marsha seconded the motion. Motion carried without dissent.

Updates:

IFTA/IRP Workshop – Helen stated that registration is open on the IFTA website for the workshop and Tammy has sent out the travel arrangement email so be sure to book your trip as soon as you can. The planning committee has released the latest agenda for the conference (which is also on the website) and they will meet again on November 28th to hopefully finalize the agenda. Helen stated that one more volunteer would be needed and Lynden stated that he would volunteer now that he has been approved to go.

Joint Training Sessions – Lynden discussed briefly Joint Training Sessions and Helen said that the joint training webinars will also get posted on the IFTA website as well as the IRP website. The last webinar presentation is today.

Indiana Questions –Dave has reached out to NATSA to ask if someone would be interested in leading the discussion. North American Transportation Services Association (NATSA) is a group of service providers. Dave discussed an audit situation where during audit, all tax paid gallons were not reported but that the mileage records were found to be inadequate. There are 4 scenarios for this and how each could be completed. Other scenarios are being submitted for the conference that might be used.

Board Update – Michael stated that the Board met on October 23-24. He told the committee that there are short track and fast track ballots out there. The voting for the short track ballots ends on 12/2/18 so be sure to let commissioners

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know to get their votes in. Michael advised the committee about a report in the IFTA Transmittals Clearinghouse which can be run that shows the MPGs being filed on transmittals by states and that there are quite a few of them that show 20.00 mpgs or higher and these reports are being looked at. Kristie added in that the State of NH ran these reports and has been in contact with some of the states with high MPGs and that NH is also checking any of their returns which have shown a high mpg and are being researched. There are many reports but this specific report is one that they are highlighting. He said that 1 person from each jurisdiction will be paid for next year by IFTA to attend one of the workshops/conferences. Industry still wants to have an industry representative on each committee. Since this is still up in the air, the Board will meet on this in January to discuss and decide. Michael also reminded the audit committee members that electronic credentials starting effective January 1 so make sure that all jurisdictions are ready and that enforcement knows.

New Business:

Helen's effective resignation date is January 1, 2019 at which time Beth will then be Chair and Kelly will become the Vice Chair. David will remain as Ex-Officio, Helen thanked them for stepping in.

Lynden brought up an audit that he encountered where the licensee has bed bugs and wanted suggestions on getting bug free records. Dave suggested that the licensee scan the records in and email them to him.

Adjournment: Lynden motioned to adjourn and Betsy seconded the motion. Motion carried without dissent.