

**INTERNATIONAL FUEL TAX AGREEMENT (IFTA)  
LAW ENFORCEMENT COMMITTEE  
CHARTER**

(Approved February 2015)

- I. **NAME:** The name of this committee shall be the IFTA Law Enforcement Committee (LEC).
- II. **AUTHORITY AND PURPOSE:** The LEC is established by the IFTA Articles of Agreement pursuant to Article R1810.200.050. The LEC acts as a liaison between the fuel tax administrators within the IFTA membership and the fuel tax enforcement community by creating interest and promoting uniformity in fuel tax enforcement.
- III. **COMMITTEE RESPONSIBILITIES:** The LEC has the responsibility of advising the IFTA membership regarding law enforcement matters and such other responsibilities as specified in the IFTA or assigned to it by the International Fuel Tax Association, Inc. (“IFTA, Inc.”) Board of Trustees (“Board”). Additionally the LEC is responsible for:
- A. In the discharge of its responsibilities, seeking input from other committees formed pursuant to the IFTA,
  - B. planning and participating in the annual Managers/Law Enforcement Workshop,
  - C. reviewing and commenting on ballot proposals,
  - D. developing ballot proposals as appropriate,
  - E. reviewing and preparing responses for consensus board interpretation drafts referred to it by the Board,
  - F. maintaining a committee member rotation chart,
  - G. recruiting members and maintaining a list of potential committee members,
  - H. making recommendations to the Board to fill committee vacancies; and
  - I. maintaining the IFTA Best Practices Law Enforcement Guide.
- IV. **MEMBERSHIP:**
- A. In accordance with Article Six of the IFTA, Inc. Bylaws, the chair of the LEC shall be appointed by the president of IFTA, Inc., with the approval of the Board. A recommendation for appointment will be submitted by the LEC. The chair will be a voting member of the LEC and will be in addition to the other voting members.
  - B. In accordance with Article Six of the IFTA, Inc. Bylaws, the chair shall select the committee members, subject to the approval of the Board.
  - C. The members of the LEC will select a first vice-chair and a second vice-chair subject to the approval of the Board.
  - D. The LEC, with approval of the Board, may establish the number of committee members, the number of representatives from each of the five geographic regions outlined in Appendix A of the IFTA, Inc. Bylaws and the number of at large members that will serve as members of the LEC.
  - E. In accordance with Article R1810.200.050 of the IFTA Articles of Agreement, the committee members will be representatives of law enforcement agencies of member jurisdictions having the responsibility to enforce laws affecting motor carriers, including the IFTA.
  - F. The past chair of the LEC may serve as an ex-officio member of the LEC for two (2) years, and shall be a non-voting member.
- V. **TERM LIMITS**
- A. LEC members may serve no more than three (3) complete two-year consecutive terms.
  - B. An LEC member's term shall be from November 1st through October 31st.

- C. An LEC member shall serve no more than one complete two-year term as chair.
- D. An LEC member shall serve no more than one complete two-year term as first or second vice-chair.
- E. The term limit of an LEC member serving as chair or first or second vice-chair will automatically extend, if necessary, to the end of the term of service as chair or vice-chair.
- F. An exception to the term limit may be granted by the Board.
- G. A committee member having completed three (3) two-year consecutive terms may serve again on the LEC if a complete two-year term has passed following that committee member's previous service.

**VI. SUBCOMMITTEES:** The LEC may, with the approval of the board liaison, establish subcommittees to review specific issues before the LEC. Such subcommittees shall report results to the LEC for consideration.

**VII. VACANCIES:**

- A. The LEC chair shall select a replacement for a vacancy occurring on the LEC, subject to the approval of the Board. A committee member elected to fill a vacancy shall serve the unexpired term of his or her predecessor. The completion of the unexpired term by such committee member shall not be deemed as one of the two-year terms described in Section V.A.
- B. Should the chair vacate the position prior to end of a full two-year term, the first vice-chair shall assume the chair and the second vice-chair shall assume the position of first vice-chair. The LEC shall select a new second vice-chair as set forth in Section IV.C. The new chair and vice-chairs shall serve the unexpired term of their predecessors. The completion of the unexpired term as chair and vice-chairs by such committee members shall not be deemed as one of the two-year terms described in Section V.C. and V.D.

**VIII. CHARTER AMENDMENT:** Amendments to this charter may be submitted to IFTA, Inc. by any member of the LEC. IFTA, Inc. shall circulate the proposed charter amendments to the members of the LEC. The LEC may recommend to the Board amendments to this charter. The proposed amendments will be considered by the Board.